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**HEALTH INSURANCE PORTABILITY AND ACCOUNTABILITY ACT (HIPAA)**

PATIENT NAME: \_\_\_\_\_ DATE OF BIRTH: \_\_\_\_\_

**HOW MEDICAL INFORMATION ABOUT YOU/YOUR CHILD/CHILDREN MAY BE USED AND DISCLOSED:**

Treatment; Payment; Operations; Other Uses and Disclosures

**OTHER USES AND DISCLOSURES BEYOND TREATMENT, PAYMENT AND HEALTH CARE OPERATIONS PERMITTED WITHOUT AUTHORIZING OR OPPORTUNITY TO OBJECT:** When legally required; when there are risks to public health; to report abuse, neglect or domestic violence; to conduct health oversight activities; in connection with judicial and administrative proceedings; for law enforcement purposes; to coroners, funeral directors and for organ donation; for research purposes; in the event of a serious threat to health or safety; for specified government functions; for Worker's Compensation.

**USES AND DISCLOSURES PERMITTED WITHOUT AUTHORIZATION BUT WITH OPPORTUNITY TO OBJECT:** We may disclose your child's protected health information to your family member or a close personal friend if it is directly relevant to the person's involvement in you/your child's care or payment related to you/your child's care or to try to locate or notify others involved in your/your child's care concerning your/your child's location, condition or death.

**USES AND DISCLOSURES WHICH YOU AUTHORIZE:** Psychotherapy notes except for treatment, payment or health care operations, (see Notice of Privacy Practices for Country Creek Pediatrics for details), marketing, sale of PHI.

**YOUR RIGHTS:**

- 1) The right to inspect and copy your/your child's protected health information.
- 2) The right to request a restriction on uses and disclosures of your/your child's protected health information.
- 3) The right to request to receive confidential communications from us by alternative means or at an alternative location.

**Messages regarding NORMAL test results can be left on my cell or home voice mail: Yes \_\_\_ No \_\_\_**

- 4) The right to have your physician amend your/your child's protected health information.
- 5) The right to receive an accounting of disclosures.
- 6) The right to receive notice of discovery of a breach of unsecured protected health information.
- 7) The right to obtain a paper copy of this notice.

**OUR DUTIES:** We are required by law to maintain the privacy of your/your child's health information and to provide you with this Notice of our duties and privacy practices. We reserve the right to change the terms of this notice.

**COMPLAINTS:** You have the right to express complaints to The Practice and to the Secretary of Health and Human Services if you feel your/your child's privacy rights have been violated.

Name of any person(s) **other than parents or legal guardian** you are authorizing to receive medical information on you/your child/children's behalf. (This information can be changed upon request).

\_\_\_\_\_  
 Print Name

\_\_\_\_\_  
 Relationship to patient

\_\_\_\_\_  
 Print Name

\_\_\_\_\_  
 Relationship to patient

I acknowledge that I have reviewed Country Creek Pediatrics Notice of Privacy Practices and received a written copy if requested:

\_\_\_\_\_  
 Signature of Patient (if aged 18 or over)  
 Parent/Personal Representative (under 18 yrs)

\_\_\_\_\_  
 Date